

ATTENTION TOWN OF GUILFORD DOG OWNERS

Did you know that New York State Law requires all dogs 4 months and older to be licensed? Licensing ensures that all dogs have been properly vaccinated against rabies for the protection of both you and your neighbors. The license also makes it easier to locate the owner of a lost dog when it is found. Any dog harbored at an address for more than 30 days must be licensed.

How to license your dog

First time licenses:

1. You may come to the Guilford Town Hall, 223 Marble Rd, Guilford and license your dog in person. Please bring the following:
 - a. A copy of the current rabies certificate
 - b. Certificate of spay/neuter, if applicable
 - c. Check made out to Guilford Town Clerk, a credit/debit card, or cash for:
 - i. \$ 8.00 for spayed/neutered
 - ii. \$16.00 for non-spayed/non-neutered
2. You may download and print the application from our website (guilfordny.com) and mail it in along with:
 - a. a copy of the current rabies certificate
 - b. certificate of spay/neuter, if applicable
 - c. a check made out to Guilford Town Clerk for the appropriate amount
 - d. We will mail the license and tag back to you.
3. You may drop the above information in our green drop box by our front door if our hours aren't convenient and we will mail your new dog license and tag back to you.

Renewal licenses:

We will mail a renewal notice reminder approximately one month prior to the expiration date for your convenience. You may renew the license(s) in person, by mail, or by leaving it in our green drop box by our front door. We ask that you return the bottom portion of the renewal notice along with the payment and rabies certificate if yours has expired. If the dog has been spayed/neutered since the previous license, please provide us with a copy of the spay/neuter certificate to get a reduced price.

Miscellaneous information:

- Any dog found to be unlicensed will be subject to an appearance ticket in court.
- Please keep us updated if the dog passes away, moves out of town, or ownership is transferred to another person.

The Dog Control Officer (DCO) is appointed by the Town to assist in the enforcement of NYS Dept. of Ag & Markets Article 7: Licensing, Identification and Control of Dogs, and local laws. The DCO is authorized to serve appearance tickets when violations of Article 7 or local laws have been committed. Any person who observes a dog in violation of these laws may file a complaint with the DCO. Any dog running loose may be picked up by the DCO.

For more details on the Dog law, go to our website at Guilfordny.com, click on Government, click on Ordinances, and there you will find the four (4) local laws regarding dogs.